



Midwest Avian Adoption & Rescue Services, Inc.

AM & PM Shift Duties

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AM Shift Duties

- Shift Leader must read shift logs back to their last shift.
- Visual inspection of all birds must be done.
- Check medical board for additions/changes. The Shift Leader is responsible for handling medications and making sure they are administered properly.
- **All water dishes must be washed** in hot, soapy water, rinsed, sprayed with Avitec and air dried **DAILY**.
- Fresh water and fruits/vegetables or cooked food (rice, beans, pasta, Birdie Bread, etc.) must be given to all birds. Check the refrigerator for the weekly menu.
- Complete tasks assigned to shift (cages, walls, bathrooms, etc.)
- Laundry should be done in hot water and ½ cup of bleach.
- Give baths to birds.
- Out of cage time for birds.
- All bird droppings must be cleaned from carpet with OxyFresh and Avitec at the end of each shift.
- All play stands must be washed and disinfected with Avitec at the end of each shift
- **Quarantine Area - Shift Leaders ONLY:** Wash/disinfect water dishes, fresh water and veggies, mop and disinfect floor with Avitec, seal/remove garbage.
- Garbage must be sealed and/or taken out.

PM Shift Duties

- Shift Leader must read shift logs back to their last shift.
- Visual inspection of all birds must be done.
- Check medical board for additions/changes. Shift Leader is responsible for administration of all meds.
- Wash and disinfect all fruit/veggie dishes, dry food cups as needed.
- Feed fresh dry food to all birds.
- Change all cage papers.
- Clean perches and cages.
- Change out toys if you have time.
- Make sure everything is picked up and put away at end of shift.
- All areas must be vacuumed (including kitchen and food storage room.)
- Hang plastic in the Lorikeet area if needed.
- Refill food carts and clean up any spilled food.
- All bird droppings must be cleaned from carpet at end of shift.
- **Quarantine Area - Shift Leaders ONLY:** fresh water and dry food, remove cups from each cage separately and wash and disinfect with Avitec. Change all papers. Seal/remove garbage.
- Garbage must be taken out.
- Do a final cage check - make sure all birds have food/water and that cage doors are latched.
- Do a final visual check - make sure everything is put in its place.
- Make sure all doors are properly shut and locked.
- Log hours in the Volunteer Hours Log Book.

Weekends & Holidays

- AM & PM shift duties are combined into one shift.
- Do not feed fresh fruits/veggies or cooked foods.